

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School’s vision for engaging families:**

***What is Required:***

**Assurances: We will:**

Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the “School Parent and Family Engagement Plan” that describes how the school will carry out its required family engagement activities.

Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

Involve parents in the planning, review, and improvement of the Title I program.

Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.

Offer assistance to parents in understanding the education system and the state standards, and how to support their children’s achievement.

Provide materials and training to help parents support their child’s learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

Coordinate with other federal and state programs, including preschool programs.

Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: Colleen Wilkinson Date: April 8, 2022

**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

1. **Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents**.

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| **Describe the method in which parents were involved** | Family Meeting via zoom will be held to explain title I. |
| **Date of meeting to gather parent input for Comprehensive Needs Assessment** | February 23, 2022 |
| **Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan** | February 23, 2022 |

***\*Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.***

1. **Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate**.

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| **How were parents invited to develop or revise the compact?** | All parents were to our title I parent meeting. Our compact was shared there and parents were able to fill out a machform that asked for input. |
| **Date of parent meeting to develop or revise the compact** | February 23, 2022 |
| **What communication methods will be used between teachers & parents as well as school & parents?** | Home school folder will be sent home weekly to families. Grade levels will use Class Dojo or Remind to communicate regularly. Monthly newsletters will be sent from administration and teams to families. |
| **Elementary schools are required to hold at least one face to face conference with parents. Explain your process?** | During open house, parents will be invited to attend a portion on title I where we share our parent/family engagement plan for the year, parent compact, and communication binder. |

***\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.***

***\*Evidence of the input should be uploaded to Title I Crate.***

1. **Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

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| **What information is provided at the meeting?**  **How are parents notified of the meeting?** | During our Title 1 parent meeting we explained what the term title 1 means and the impact that it has on our school. We also explained the importance of parent and family involvement. We reviewed the parent compact and took suggestions for improvement. We examined the planned use of title I funds and explained the intent and purpose of the purchase. |
| **Tentative date and time(s)**  **of the Annual Title I Meeting and steps taken to plan the meeting** |  |
| **How do parents who are not able to attend receive information from the meeting?** | We will post the information on our social media sites and include the information in our parent communication through our monthly newsletter. |
| **How are parents informed of their rights?** | Parents Right to Know will be included in the Annual Title I Meeting PowerPoint as well as the Annual Title I letter that should be sent home at the beginning of the year. |

1. **Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

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| **Title III-ESOL** | ESOL IA’s |
| **Title IX-Homeless** | Social Workers |
| **Preschool Programs** |  |
| **IDEA/ ESE** | ESE Support Facilitators |
| **Migrant** | Social Worker |
| **Other** |  |

1. **Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

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| **Allocation** | $3000.00 |
| **Explain how these funds will be used this school year** | We plan to hold family nights around the areas of Literacy, Testing, STEM. |
| **How are parents involved in deciding this?** | Parents were invited to an input meeting in the Spring of 2022 to ask for input for our plan. A survey was sent home that asked what parents wanted to learn more about and what nights of the week worked best for them. We used the top ideas to generate our parent family nights. |
| **How did you document parent input?** | We documented parent input through a parent survey. |

1. **Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.**

* **Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.**
* **Think of Family Engagement as a strategy to reach the goal of student achievement**
* **Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.**

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| **Building Capacity of Families** | | | | | | | | |
| SuP goals | Title/Description of Strategy | How will this impact student achievement? | When will this occur? | When applicable, indicate the services you will provide to families. | | | | How will this support learning at home? |
| Transportation | Meal | Childcare | Translation |
| 1. High Impact Instruction | Family Reading Night | We will explain the benefits of reading at home and provide resources to support reading at home. We will do an overview of the new curriculum and standards. | Nov 2022 |  | X |  |  | There will be make and take activities for the families to be able to take home. |
| STEAM Night | We will have a STEM night where we hold different centers to go through primary and intermediate activities in the area of math and science. | Jan 2023 |  |  |  |  | Families will engage in STEAM activities |
| 2. Data Driven Decisions | Testing Information Night | We will share the importance of the way students are tested and share with families our current data. | Mar 2023 |  | X |  |  | We will make connections to platforms and materials that students can use at home to support their learning. |
| Conference Night | We will update parents on their child’s progress and provide information on steps to support their future learning. | Fall 2022 |  |  |  |  | By presenting the information to parents we will also focus on ways to support their learning at home. We will bridge the home school connection through the interaction with the parent. |
| 3. Collaborative Culture | Trunk or Treat | We will hold a fall festival where students will have the opportunity to engage in crafts, games, and fun. | October 2022 |  |  |  |  | Fall learning activities will be provided for families to be able to practice math skills at home. |
| Exceptional Student Extravaganza | We will hold an exceptional student extravaganza where students will have the opportunity to play games, jump on bounce houses, listen to our chorus and orff perform. | April 2023 |  |  |  |  | This event will help students understand empathy around other exceptionalities. |
| Other: |  |  |  |  |  |  |  |  |
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| **Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.** | We will be hosting several parent events, as mentioned above. We will have parent meetings around testing, grades, curriculum, and conferences explaining the progress of their children. Progress reports, report cards, and intervention reports will also be released through the parent portal. |
| **How will workshops/events be evaluated?**  **How will the needs of parents be assessed to plan future events?** | Workshops and events will be evaluated with a parent survey at the conclusion of the event. We will include a question on the survey asking parents about what they would like to see in the future. We also sent a survey at the end of the year asking parents about their interest and have incorporated those ideas in our plan for the upcoming year. At the close of next year we will send a survey out to all parents and ask them for their input. |
| **Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.** | We will enlist the help of our ELL instructional assistant to support with translation. If a family does not speak language that we have on our campus then we will use the district translation services. |
| **What are the barriers for parents to attend workshops/events and how do you overcome these?** | One barrier that we have identified is that parents do not always notice when events are held. One strategy that we have is to transition to the weekly communication folder. A second barrier is timing during the week. We surveyed our families to find out when they would be able to attend evening events so we prioritized those dates for our events. |
| **How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)** | For content specific events we will offer an am and pm session on the same day. |
| **How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?** | If parents have disabilities, the school will work to ensure their disabilities are accommodated. |

***\*These events should be included on the Data Collection Sheet for School Events.***

1. **Utilize strategies to ensure meaningful Communication**

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| **Describe the methods that will be used to ensure meaningful, ongoing communication between home and school** | We will use a weekly communication binder to send home important information. We will also do a school wide newsletter weekly. We will use SchoolMessenger We will also be hosting a conference night during the fall so that teachers can communicate with parents about their child and their progress. |

**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

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| **Topic/Title** | **How does this help staff build school/parent relationships?** | **Format for Implementation: workshop, book study, presenter, etc.** | **Who is the audience?** | **Tentative Date/Time** |
| Family Engagement | Simulation of family engagement | In person | All staff | August 2022 |
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**9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.**

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| **Location of Resource Center/Area** | **Person responsible for monitoring and updating Resource Center/Area** | **List a sampling of materials made available in the Resource Center/Area** |
| Front Office of NRES | Jessi Leidy | Binder  Updated Flyers and family communication  Updated Monthly Newsletters  TV Display with website information |

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Drafts of PFEP’s are due in Title I Crate by April 8th, 2022.***

***\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.***

***\*A “Family Friendly” version of this plan should be distributed to families and uploaded to Title I Crate.***

*[[1]](#footnote-1)*

1. *(3/8/22)* [↑](#footnote-ref-1)